

## **CAT WELFARE ASSOCIATION BOARD MEETING**

**19 March 2013 @ Villa Angela**

Paul called the meeting to order at 7:00 PM. Cathi was absent. Paul requested that all requests and/or questions regarding CWA operations be addressed to Helen instead of shelter staff.

February minutes are amended to read that Larry offered to help staff with concerns related to identity theft. He did not offer to help with tax related concerns. As per consent agenda Steve moved to accept corrected February 2013 minutes and all reports. Larry seconded the motion which passed unanimously.

Helen reported that Patches had to be euthanized due to gunshot wounds to the head. These wounds could not be successfully treated. The person who brought this cat to CWA stated that the incident was reported to the proper authorities. The board will develop a procedure for reporting abuse and neglect to the proper authorities.

Paul thanked Helen for her hard work and numerous contributions to CWA. Brenda moved that the current board officers all be re-elected to their respective offices. Joan seconded the motion which passed unanimously. CWA board officers include: Paul Calderone, president; Steve Hebenstreit, vice president; Brenda Martin, recording secretary; Cathi Eisley, treasurer; and Katherine Hart, corresponding secretary.

**Old Business:** Peggy reported that proposals are being developed to honor the Marjorie Baker estate goal of servicing more cats at CWA. A variety of space utilization alternatives are being considered. Larry moved that funds from the Baker estate be used to pay for the survey needed for any future building and/or remodeling. Sue seconded the motion which passed unanimously.

In the matter of the Mary L. Stoneburner estate, Julie moved to authorize Steve to conduct any and all transactions necessary to secure for CWA the proceeds from annuities, trusts, insurance policies and other investments of the estate. Larry seconded the motion which passed unanimously. See attached document.

Helen spoke about the need for a secure central filing system for the shelter. Paul will investigate safes. Brenda will help organize and file the documents. Thanks go to Cindy for cleaning the lock-down room where the files will be stored.

**New Business:** Paul provided each board member with a copy of CWA Board Meeting Guidelines. See attached document. He also distributed CWA Board Conduct and Confidentiality Contract to each board member. Brenda will keep all signed copies on file.

Rose Ann discussed the need for each board member to make an annual financial contribution to CWA. All contributions/pledges are to be returned to Rose Ann or mailed to the shelter (stamped addressed envelopes were provided) by the next board meeting.

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Julie led a discussion on giving all CWA employees a CWA membership with voting privileges. See attached document. Due to by-law considerations, no vote was taken. The issue is tabled until the next board meeting. HR and policy committees will study this matter and report to the board.

Anne Riley reported that approximately 25 Feline Wine and Dine tickets are still available.

The meeting adjourned at 9:20 PM.

Respectfully submitted,

Brenda Martin

Recording Secretary

Cat Welfare Association