

CAT WELFARE ASSOCIATION—Board Meeting

21 May 2013 @ Villa Angela

Paul called the meeting to order at 7:00 PM. Rose Ann was absent. Paul thanked Helen and the board for all that has been accomplished through organizational team work. Helen's outstanding leadership and a united board that works well together have yielded the best staff/board relations ever. Adoptions are on the increase and overall health of the shelter cats has improved greatly. These optimal relationships and teamwork have produced a number of projects that can successfully carry CWA into the future while remaining grounded in the shelter's mission and philosophy.

As per consent agenda, Cathi moved to accept the April minutes as written along with all reports. Larry seconded the motion which passed unanimously. Cathi added that a list of asset values and a depreciation schedule will soon be provided by the shelter's auditing firm, ARM.

The following committees submitted a report and membership list: fundraising; human resources and policy; building and grounds; membership; and, marketing. See attached documents for committee reports and lists of members. In addition to the submitted reports, the finance committee listed a membership roster including Cathi, Steve, Rose Ann, Paul and Larry. No staff liaison names are included on any of the committees. All communications between committees and staff are to be channeled through Helen. Each committee was separately presented for board vote. Larry moved to accept each committee in turn and Cathi seconded each proposal. Each committee was unanimously approved. Within the larger fundraising committee Feline Wine and Dine along with Cat Caper operate as subcommittees. These committees will be asked to provide a list of current members to Brenda, fundraising chairperson.

Julie inquired about how the general membership can learn about participating in the committees. Paul mentioned that this information is listed on the shelter website which is currently being updated and improved by the marketing committee. He also noted that the by-laws will be consulted in regard to committee membership. A by-law task force is slated for autumn of 2013.

Old Business: Steve distributed a document concerning Ben Franklin Payroll. See attached document. A Ben Franklin employee has pleaded guilty to five charges. Sentencing is scheduled for 7 August 2013. Paul and Peggy are drafting a victim impact statement. Steve will file a suit to obtain a judgment in the event that funds surface at a later date.

Cathi reported that two board members still need to make a financial donation to CWA so that the goal of 100% board participation can be met. A financial donation by each board member is a requirement in many of the grants that CWA pursues.

New Business: Larry expressed concern about the recent cancellation of Silent Socialization without adequate notice.

Helen reported that the shelter was closed for a scheduled cleaning. She stated that it is policy to give two weeks' notice prior to any closing. In the event of an emergency, she may close the shelter at any time.

The meeting adjourned at 8:00 PM.

Respectfully submitted,

Brenda Martin

Recording Secretary

Cat Welfare Association